

**STATION ROAD
TEYNHAM
SITTINGBOURNE
KENT ME9 9BQ**

**PHONE: 01795 521217
FAX: 01795 522086
Email: headteacher@teynham.kent.sch.uk
Website: www.teynham.kent.sch.uk**

HEADTEACHER: MRS. E. PEARSON

22 December 2020

Dear Parents / Carers,

As I write this on the last day of term I am so grateful that we have managed to not have to close any bubbles due to Covid over the last two terms.

Cases in Swale are still the highest in the country. I do not feel that we are doing anything different to other schools, but we have been very fortunate that with everyone's support we have made our environment as safe as we can.

I am so grateful for all the messages of support, donations and acts of kindness that we have had from parents, staff and the local community. It has made a challenging time manageable.

I do need to remind parents that if your child tests positive for Covid up to the 23rd December please email me - headteacher@teynham.kent.sch.uk so I can seek advice from the Department of Education and Public Health England in regard to test and trace.

We have been informed that mass testing of children and staff, starting in secondary schools and then primary schools will be starting in January. Details of how this will be organised have not been shared with schools at this time. I will let you know more as soon as I do.

Until case numbers in our area reduce we will need to continue working in the way we are now for at least the next few months. We will continue to review procedures every 2 weeks.

Please see the reminders below:

Timings for drop off and pick up will remain the same. Can I remind parents that you have a window of 10 minutes to drop off or pick up. **Please do not arrive before your time as this could cause congestion on path ways.**

Drop off times

Surnames A-G between 8:40 - 8:50

Surnames H-P between 8:50 - 9:00

Surnames Q-Z between 9:00 - 9:10

Pick up times

Surnames A-G - 3:00 - 3:10

Surnames H- P - 3:10 - 3:20

Surnames Q-Z - 3:20 - 3:30

- All adults dropping off and picking up children are to wear a face mask on the school grounds.
- **Email teachers any non-essential information** rather than speak to the teacher at the door.
- Adults to maintain at least a metre away from the external classroom doors when picking up or dropping off.
- One adult from your household bubble (this maybe a grandparent who is in your support bubble) **only to drop off and pick up**

Use the one-way system. If someone who doesn't normally drop off or pick up is picking up your child, please tell them about the one-way system. Let the office know if it is someone different.

Do not park in the school car park, unless you have a blue badge.

Parents must walk their child round to classroom doors in the morning and wait whilst their child's temperature is taken.

All children **need a named coat everyday.** Extra layers can be worn.

Please remember we do not return to school until Monday 11th January 2021.

**From everyone at Teynham Parochial CEP School
we wish you a Merry Christmas**



Yours sincerely,
Mrs E Pearson